



SENIOR FINANCIAL ACCOUNTANT – FINANCE **D1 – D2**

As part of the S189 Restructure process, the above vacancy has become available. As a Senior Financial Accountant. The successful incumbent will be responsible for ensuring smooth operation of the financial department and strive to develop finance staff.

Responsibilities:

- To manage the finance processes within the Finance Department
- Intermediate to high level Sage X3 experience
- Drafting of financial statements on CaseWare
- Preparation of management accounts on CaseWare
- Preparation of inputs to monthly stakeholder reporting packs
- Financial accounting responsibilities, which includes but not limited to booking journals, month ends, reconciliations, stakeholder and management reporting and budgeting
- Responsible for the review of monthly general ledger account reconciliations
- Maintain balance sheet and income statement
- Managing intercompany loan accounts
- Maintain audit files for the Company
- Preparation of inputs to the budgeting process
- SARS submissions – loading on E-filing preparation as well as the review of submissions prepared by staff within the department
- Review and sign off payments for the Company
- Managing of cashflows for petty cash and instant cash and analysis of accounts
- Report to the Financial Manager and support with ad hoc projects
- Ad hoc projects and tasks as and when required
- Monthly consolidations

Minimum Requirements

- BCOM Degree
- 3-5 years financial management experience within a large organisation
- 2-3 years experience in the preparation of financial packs

Required Competencies

- Must have the ability to think creatively.
- Be a self - starter that shows initiative and ability to work independently.
- Be extremely motivated and driven to work in a highly pressurised fast pace environment.
- Be highly flexible working long, irregular hours nightshift, weekends and public holidays
- Be prepared to travel long distances across the province and country.
- The ability to work under constant deadlines pressure

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All interested and suitably qualified applicants must submit a completed application form no later than 12h00 noon on **Wednesday, 06th November 2024** to Human Resources at: vacanciescape@corporateservice.co.za